

Manuscript Checklist

Name of the corresponding author _____

Article title _____

Cover letter

- An acknowledgement that the manuscript has not been published or submitted to other journals previously is included.
- An acknowledgement that all authors have contributed significantly and that all authors are in agreement with the content of the manuscript is included.
- An acknowledgement that all authors agree to the conditions outlined in the copyright assignment form is included.

Manuscript

- The manuscript is double-spaced (including references, table, figure legends and footnotes) on the side only of A4 sized white paper with 2.5 cm margin.
- Standard abbreviations are used in the list provided by the Journal of Preventive Veterinary Medicine and spelled out in parentheses in its first use in the text.
- Page number is placed at bottom of each page.

Title Page

- Title is concise and informative. A running title is provided if the title exceeds 10 words.
- The authors' names are listed as follows: first name, middle initial(s), and family name and the hospital or institution at which the research was undertaken is included.
- The name, full postal address, telephone and facsimile numbers and E-mail address of the author to whom correspondence should be sent, is provided.

Abstract

- A abstract of no more than 250 words (original article) or 100 words (short communication and case report) is described under the following contents : purpose, methods, results and conclusions.
- A list of key words (5 words or less) are provided below the abstract using the Medical Subject Headings list from Index Medicus.

Body of paper

- Ethical guideline for human or animal study is described.
- Statistical method used is outlined.
- Drugs and chemicals are identified by generic name (manufacturer name and country are given).

Reference

- References are arranged in alphabetical order of first author's name.
- References are typed double-spaced on sheets separate from the text and numbered consecutively. The number of references does not exceed 20 in case reports.
- The style and punctuation of the reference conform to the style of the recent issue of Journal of Preventive Veterinary Medicine.
- Journal titles are abbreviated in accordance with the style of Index Medicus.
- Unpublished observations, proceedings, abstracts, websites and personal communications are not listed as reference.

Tables

- Tables are typed double-spaced on a separate sheet.
- Each table is numbered according to order of citation.

Figure legends

- Legends are typed double-spaced on a separate sheet.
- Each figure is numbered according to the order of citation.
- Symbols, arrows and letters used to indicate parts of illustrations are identified in the legend.

Figures

- All figures are included.
- Illustrations are sharp, glossy prints, no larger than 7.4 × 10 cm.
- Each figure is identified clearly on the back with its number, name of author(s) and arrow indicating orientation.